

SAUNDERS SUPPLY COMPANY  
ADMINISTRATIVE RECORD FILE \*  
FOR THE UNILATERAL ADMINISTRATIVE ORDER  
INDEX OF DOCUMENTS

1. Analysis Report, City of Suffolk, Suffolk Monitoring Program, prepared by Hampton Roads Sanitation District (HRSD), 5/27/97. P. 000001-000001.
2. U.S. EPA Pollution Report #1, Saunders Supply Site, 5/2/97. P. 000002-000004.
3. U.S. EPA Pollution Report #2, Saunders Supply Site, 8/15/97. P. 000005-000006.
4. Analysis Report, City of Suffolk, Suffolk Monitoring Program, prepared by HRSD, 9/11/97. P. 000007-000007.
5. U.S. EPA Pollution Report #3, Saunders Supply Site, 9/17/97. P. 000008-000009.
6. U.S. EPA Pollution Report #4, Saunders Supply Site, 9/30/97. P. 000010-000011.
7. Letter to Ms. Ellen Firsching and Mr. David O. Ledbetter, Hunton & Williams, from Mr. Benjamin Cohan, U.S. EPA, re: Transmittal of the official Access Order on Consent, and explanation of specific areas EPA needs to access, 9/30/97. P. 000012-000055. The following are attached:
  - a) Administrative Order for Access on Consent In the Matter Of: Saunders Supply Company Site, Docket No. III-97-101-DC, 9/29/97;
  - b) Addendum to Administrative Order for Access on Consent, Saunders Supply Company, Docket No. III-97-101-DC, 11/30/97;
  - c) Attachment 1: three property deeds for the Site;
  - d) Attachment 2: a September 17, 1997, Site Map, Saunders Supply Site;
  - e) Attachment 3: a June 19, 1997, memorandum to Mr. Thomas Voltaggio, U.S. EPA, from Mr. Dennis Mutlock, requesting funding for a time critical removal at the site and an undated memorandum to Mr. Timothy Fields, U.S. EPA, from Mr. Thomas

\* Administrative Record File available 12/23/97.

Voltaggio, U.S. EPA.

8. Analysis Report, City of Suffolk, Suffolk Monitoring Program, prepared by HRSD, 10/7/97. P. 000056-000056.
9. Analysis Report, City of Suffolk, Groundwater Monitoring Program, 11/6/97. P. 000057-000058.
10. U.S. EPA Pollution Report #5, Saunders Supply Site, 11/10/97. P. 000059-000060.
11. Letter to Mr. Ronald Kelly, Saunders Supply, from Mr. Benjamin Cohan, U.S. EPA, re: Transmittal of the draft Access Order on Consent for review and signature, 12/5/97. P. 000061-000099. The following are attached:
  - a) Exhibit 1: a May 19, 1998, deed between Mr. John Kelly and Mr. Ronald Kelly;
  - b) Exhibit 2: an undated site map, Saunders Supply Site;
  - c) Exhibit 3: a June 19, 1997, memorandum to Mr. Thomas Voltaggio, U.S. EPA, from Mr. Dennis Mutlock, requesting funding for a time critical removal at the site and an undated memorandum to Mr. Timothy Fields, U.S. EPA, from Mr. Thomas Voltaggio, U.S. EPA;
  - d) Exhibit 4: a September 17, 1997, site map, Saunders Supply Site.
12. Memorandum to Mr. Benjamin Cohan, U.S. EPA, from Mr. Dennis Matlock, U.S. EPA, re: The issuance of a Unilateral Administrative Order (UAO) to insure mobilization of EPA clean up project by January 19, 1998, 12/15/97. P. 000100-000101.
13. Memorandum to File, from Mr. Andrew Palestini, U.S. EPA, re: Documentation of history of contaminations at the site, and events leading up to preparation of the UAO, 12/18/97. P. 000102-000103.
14. Letter to Mr. Ronald Kelly, Saunders Supply, from Mr. Benjamin Cohan, U.S. EPA, re: Summary of dialog between Mr. Kelly and the U.S. EPA, and notification that the EPA still intends to issue a UAO, 12/18/97. P. 000104-000105.
15. Memorandum to file, from Mr. Benjamin Cohan, U.S. EPA, re:

Saunders Supply Company Site, 12/19/97. P. 000106-000106.

16. Memorandum to file, from Mr. Benjamin Cohan, U.S. EPA, re: Consultation with EPA Headquarters about the site, 12/22/97. P. 000107-000107.
17. Historical Sampling Summaries, Saunders Supply Site, Monitoring wells MW-9-S, MW-10-D, MW-11-S, MW-12-D, MW-18-D, MW-19-D, (undated). P. 000108-000113.